#### THE WOODLANDS TOWNSHIP

#### **Board of Directors**

# SPECIAL BOARD BUDGET WORKSHOP #2

July 26, 2012

### **MINUTES**

# THE STATE OF TEXAS §

## COUNTIES OF HARRIS & MONTGOMERY

The Board of Directors of The Woodlands Township met in special session, open to the public, on July 26, 2012, posted to begin at 8:00 a.m. The meeting was held in a meeting room at the office of The Woodlands Township, Board Chambers, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Don Norrell

### **Chairman:**

Jeff Long

Bruce Tough President/General Manager:

Vice Chairman:

Peggy Hausman <u>Staff/Advisors:</u>

Secretary: Alan Benson
Mary Connell

Ed Robb Karen Dempsey
Taunya Jacques

Treasurer:Miles McKinneyGordy BunchJohn PowersMonique Sharp

Directors:

Bret Strong

Mike Bass

Nelda Luce Blair

Renee Williford

# 1. Pledge of Allegiance:

Chairman Tough led the Pledge of Allegiance to the United States flag and Texas State flag.

### 2. <u>Call meeting to order;</u>

Board of Directors Special Board Budget Workshop #2 July 26, 2012 Chairman Tough called the meeting to order at 8:06 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouse of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

The roll was then called of the duly elected members of the Board with all members present. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

# 3. Receive, consider and act upon adoption of the meeting agenda;

Motion by: Nelda Luce Blair moved to adopt the agenda as presented.

Second by: Peggy Hausman

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	х		
Bass, Mike(Director)	х		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

### 4. Recognize public officials;

Chairman Tough recognized the following public officials:

• <u>Claude Hunter-</u>former Township Director

### 5. Public Comment;

The following individuals provided public comment:

 Mark Gjovik-36 Grand Garden Court, Cochran's Crossing VA; commented about maintenance concerns related to parkways and medians

# 6. Receive and consider the 2013 Operating Budget and Five-Year Plan for The Woodlands Township;

Don Norrell provided introductory comments and then called on Susan Welbes, Director of Human Resources for The Woodlands Township, to begin the budget workshop session. Ms. Welbes began her presentation by

Board of Directors Special Board Budget Workshop #2 July 26, 2012 introducing members of Gallagher Benefits Services and Gallagher Retirement Services: Jill Watson, Health and Welfare Practice Lead, Ryan Lane, Senior Account Executive and Juliana Rivers, Senior Account Manager.

Ms. Welbes then asked Jill Watson to provide a historical perspective on the Township's benefits and retirement plan, some of the goals and objectives used in providing an employee benefits package for Township employees and some of the challenges and solutions Gallagher has handled over the years.

Following Ms. Watson's presentation, Ms. Welbes presented information on the following:

# **Budget Planning Initiatives:**

- Private sector versus public sector compensation comparison
- Employee benefits costs
- Retirement plan benefits
- Management staff ratios; overtime
- Woodlands Fire Department 7k exemption
- Employee recruitment criteria

Board discussion followed.

Next, information on the following topics was presented to the Board:

- Review and discussion of Community Services
  - Parks and Recreation (Monique Sharp-operations); (John Powers-capital)

### **Budget Planning Initiatives:**

- Small cul-de-sac island maintenance (John Powers)
- Right-of-way maintenance on non-Township properties (John Powers)
- Change contract services to in-house services (John Powers)
- Water conservation efforts (John Powers)
- Water rights/non-potable water sources for irrigation (John Powers)
- Lake Woodlands Property Owners Association (Don Norrell)
- Cochran's Crossing Village Association Request: maintenance issues (John Powers)
- Indian Springs Village Association Request: recreational amenities (John Powers)
- Acceleration of sports field initiative (John Powers)
- North Gosling Sports Field Complex-all weather turf fields (John Powers)
- ORWALL Funding Request (John Powers)
- Fund proposals from other sports groups (John Powers)
- Outside sport groups-per capita analysis (John Powers)
- Infant changing stations in park restrooms (John Powers)
- Starting blocks at swimming pools (John Powers)
- Develop bike lanes (John Powers)
- Hard surface trails along Spring Creek (John Powers)
- Pathway safety enhancements (John Powers).
- Curb replacement and road repair (John Powers)
- Community Services (Monique Sharp)

#### **Budget Planning Initiative:**

- Facilitate solutions for all local entities (John Powers)
- Covenant Administration (Monique Sharp)

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- Environmental Services (Monique Sharp)
- Solid Waste/Recycling (Monique Sharp)
- Streetscape Maintenance (John Powers)
  - Streetscape maintenance bidding
- Street Lighting (John Powers)

Board discussion followed.

### 6. Adjourn

Motion by: Nelda Luce Blair moved to adjourn the meeting at 11:48 a.m.

Second by: Gordy Bunch

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman)	х		
Hausman, Peggy (Vice Chairman)	х		
Robb, Ed (Secretary)	х		
Bunch, Gordy (Treasurer)	х		
Bass, Mike (Director)	х		
Blair, Nelda Luce (Director)	х		
Long, Jeff (Director)	х		

Ed Robb

Secretary, Board of Directors